

JUDO SASKATCHEWAN

Membership Assistance Program (MAP) Grant 2023-2024

A MAP grant is funding provided to eligible clubs of Judo Saskatchewan to support grassroots and community-level development of the sport. Funding for the MAP program comes from Saskatchewan Lotteries and is administered by Judo Saskatchewan. MAP grants are intended to assist Judo clubs with sport promotion and development at the grassroots level by increasing quality of judo programs offered and overall levels of participation in our sport.

Eligible Expenses

A MAP grant can be used by clubs for any or all of the following:

- paying travel expenses for athletes that attend tournaments and training sessions within Saskatchewan
- increase the number of participants thru advertising and marketing.
- official's development
- coaches 'development
- buying mats, crash mats, and other equipment
- paying rent
- purchasing cleaning supplies

Ineligible Expenses

MAP money cannot be spent on any of the following:

- subsidization of salary of full-time instructors
- social events like banquets, etc.
- cash prize
- alcoholic beverages
- travel expenses outside of Saskatchewan
- provincial team or CIS University team costs
- capital costs such as renovating buildings and the operating expenses such as utilities (heat, water, power)
- any other expenses deemed unsuitable by Judo Saskatchewan

Club Eligibility

- Applying clubs must register all members with Judo Saskatchewan.
- Clubs having outstanding follow-up reports from previous MAP grants will not be eligible.
- Effective Sept 1st, 2001 to be eligible for a MAP Grant the applying club must have a NCCP Level 11-coach/ instructor.
- To be eligible for a MAP Grant the applying club must have 1 (one) representative at the Annual General Meeting, other than a member of the Judo Saskatchewan executive.

The total MAP grant amount a club is eligible to apply for in a given year will be limited to a maximum of \$4,200 or \$70 per registered Judo Saskatchewan member, whichever amount is less

MAP funds MUST BE SPENT BETWEEN SEPTEMBER 1st AND AUGUST 31st in the year for which they were granted.

Unspent MAP funds or MAP funds unaccounted for through incomplete follow-up and receipts will require a grant return to Judo Saskatchewan.

Review and Selection Criteria

Priority will be given to applications from clubs that have not received MAP funding for the longest time and these applications will be reviewed first. Following this, applications from clubs that have been recent recipients of MAP grants will be reviewed.

In reviewing applications from clubs, the review committee will consider the following:

- The first priority is to award grants to assist clubs to increase athlete participation at tournaments and training sessions within Saskatchewan
- The second priority is to award grants to assist clubs to increase the number of participants thru advertising and marketing.
- The third priority is to award grants to assist clubs in requiring mats on which to practice.
- The fourth priority is to award grants to clubs to pay rent.
- The fifth priority is to award grants to clubs to help cover costs of cleaning supplies.
- The sixth priority is to award grants to clubs for other equipment purchases.

Procedures for Applying and Follow-up

Clubs will fill out a "MAP Application & Spending Plans" (attached) and submit to the Judo Saskatchewan - Chair of Finance

DEADLINE FOR APPLYING IS: December 31, 2023

Applications will be reviewed by the Finance Committee and presented to the Judo Saskatchewan Executive for approval.

If after the initial deadline and allotment of funds there are funds remaining, a second call for proposals will be issued.

The results of the application review process will be communicated to applying clubs. Clubs approved for a MAP grant will receive 50% of their total grant upon approval.

The remaining 50% grant payment will be sent to the club, once a signed "MAP Follow-up Report" form (attached), including appropriate receipts, has been received by Judo Saskatchewan

Cheques will be mailed to the club contact or, as indicated on the MAP application & spending plan or e-transferred to the club bank account if set up with the Judo Sask Treasurer.

DEADLINE FOR RETURN of completed MAP FOLLOW-UP REPORTS and RECEIPTS is: June 1, 2024

APPLICATIONS AND FOLLOW-UP REPORTS TO BE SENT TO:

Chad Litzenberger
Vice President of Finance
Judo Saskatchewan
finance@judosask.ca

Detach and return

ARE YOU ELIGIBLE FOR A MAP GRANT?

YES / NO - our club members are registered with Judo Saskatchewan.

YES / NO - all paperwork and receipts were submitted on time for any MAP grants we received within the last 4 years

_____ Signed by Club President

_____ Date